



# 2023 NOTICE OF ANNUAL MEETING

10.00am, Friday 3 November 2023



## Letter from the Chair

5 October 2023

On behalf of the Board of directors I am pleased to invite you to the 2023 Annual Meeting of Spark New Zealand Limited ("Spark"), which will be held at Spark City Conference Centre, Level 2, 167 Victoria Street West, Auckland at 10.00 am on Friday 3 November 2023 (New Zealand time).

Shareholders are also able to attend the Annual Meeting online via the Virtual Annual Meeting portal at [virtualmeeting.co.nz/spark2023](https://virtualmeeting.co.nz/spark2023) or by telephone from New Zealand by dialling **0800 449 170** or from Australia by dialling **1800 896 574**. Please read the procedural notes for further detail.

## Items of Business

1. Chairperson's Address
2. Chief Executive Officer's Review
3. Resolution

To consider, and if thought fit, pass the following resolution:

1. **Auditor's remuneration:** That the directors of Spark are authorised to fix the auditor's remuneration for the ensuing year.

The Resolution above is to be considered as an ordinary resolution and, to be passed, require the approval of more than 50% of the votes of those shareholders entitled to vote and voting on the resolution.

For more information on the resolution, please see the Explanatory Notes below.

## 4. Shareholder Questions

By Order of the Board of Spark New Zealand Limited



**Justine Smyth**  
Chair, Spark New Zealand Limited  
5 October 2023

# Explanatory Notes

## Resolution 1:

### Fixing the remuneration of the auditor, Deloitte

Pursuant to section 207T of the Companies Act 1993, Deloitte is automatically reappointed at the Annual Meeting as auditor of Spark. The proposed resolution is to authorise the directors under section 207S of the Companies Act 1993 to fix the remuneration of the auditor, Deloitte, for the ensuing year.

Deloitte was first appointed as auditor in 2020.

Mr Jason Stachurski was the lead audit partner for the financial year ending 30 June 2023.

In August 2023 the Audit and Risk Management Committee assessed and confirmed the independence of Deloitte after consideration of the External Audit Independence Policy criteria.

## Procedural Notes

This year shareholders may attend the Annual Meeting either in person or virtually via an online portal or by telephone.

### Attending in Person

If you wish to vote in person, you should attend the Annual Meeting where you will be issued with a voting card. Please bring your proxy form with you to the meeting (enclosed with this notice) to assist with your registration.

### Online Participation

Shareholders may also attend the Annual Meeting virtually via an online portal, where they can watch the Annual Meeting, vote and ask questions during the Annual Meeting. Shareholders attending virtually will require their Holder Number for verification purposes. Shareholders attending virtually will be able to ask questions during the Annual Meeting via the 'Ask a Question' functionality or via telephone. Spark's virtual Annual Meeting portal can be found at [virtualmeeting.co.nz/spark2023](https://virtualmeeting.co.nz/spark2023). If you require any help using the online portal prior to or during the annual meeting, from New Zealand please dial **0800 200 220** or from Australia please dial **1800 990 363**. A user guide can be found under the Annual Meeting section of our website at [investors.sparknz.co.nz](https://investors.sparknz.co.nz).

### Telephone Participation

Shareholders who participate by phone will be able to hear the meeting, ask questions and vote at the

appropriate times during the meeting. Voting will be conducted at the conclusion of the meeting. Please follow the voting instructions provided by the call facilitator.

To participate in the Annual Meeting by telephone in New Zealand please dial **0800 449 170** or from Australia please dial **1800 896 574**.

Shareholders attending by phone will require their unique PIN for verification purposes. Your unique PIN can be found at the top of the Proxy Form that accompanies this notice. Please disregard the PIN on your Proxy Form if you will be attending the meeting in person or virtually via the online portal.

### ADR Holders

ADR holders are able to attend the meeting online as a registered visitor and can view the live webcast (see further instructions below) but unfortunately are not able to vote or ask questions via the online portal. ADR holders are encouraged to vote via the ADR proxy vote process facilitated by the Bank of New York Mellon, as the ADR depository bank, and your securities bank/broker.

To view the webcast, go to [virtualmeeting.co.nz/spark2023](https://virtualmeeting.co.nz/spark2023).

### Voting Entitlements

Only shareholders whose names are registered on the Spark share register at 5.00 pm on Wednesday 1 November 2023 (New Zealand time) are entitled to vote, and only shares registered in the names of those shareholders at that time may be voted at the Annual Meeting.

### Proxy Voting

If you cannot attend the Annual Meeting and choose not to participate by telephone or virtually via the Annual Meeting portal, you are encouraged to appoint a proxy to attend and vote on your behalf.

### Appointing a proxy

Shareholders entitled to attend and vote at the Annual Meeting may appoint a proxy to attend and vote on their behalf. A body corporate that is a shareholder may appoint a person to attend the meeting as its representative in the same manner that it would appoint a proxy. A proxy need not be a Spark shareholder.

The Chair of the meeting or any other director is willing to act as proxy for any shareholder who appoints him or her for that purpose. The Chair of the meeting and the directors of Spark intend to vote all discretionary proxies, for which they have authority to vote, in favour of all of the resolutions.

If, in appointing your proxy, you do not name a person as your proxy (either online or on your proxy form), or your proxy does not attend the Annual Meeting, the Chair of the meeting will be your proxy and may vote only in accordance with your express direction.





A proxy is able to vote on motions from the floor and/or any resolutions put before the meeting to amend the resolutions stated in this notice.

Shareholders can appoint a proxy by completing the enclosed proxy form and returning it to Link Market Services Limited by email or mail as set out in the proxy form.

### **Online proxy voting**

Alternatively, shareholders can elect to lodge their proxy appointment online by visiting **[vote.linkmarketservices.com/SPK](https://vote.linkmarketservices.com/SPK)**.

Holders on the New Zealand register will be required to enter their Holder Number and Authorisation Code (FIN) to complete the online validation process to securely appoint a proxy online.

Holders on the Australian register will be required to enter their Holder Number and postcode or country of residence to complete the online validation process to securely appoint a proxy online.

All online or postal proxy appointments must be received by Link Market Services Limited via mail or email no later than 10.00 am on Wednesday 1 November 2023 (New Zealand time).

### **Shareholder Questions**

We want to make it as easy as possible for shareholders to ask questions at the Annual Meeting. Shareholders present at the Annual Meeting or

attending virtually via the online portal or by telephone will have the opportunity to ask questions during the Annual Meeting.

### **Shareholders who cannot attend the Annual Meeting**

If you cannot attend the Annual Meeting but would like to ask a question you can submit a question by completing the shareholder question section on the Proxy Form and returning it to Link Market Services Limited, or online by going to **[vote.linkmarketservices.com/SPK](https://vote.linkmarketservices.com/SPK)**. After completing the online validation process choose "Questions". Shareholder questions will need to be submitted by 5.00 pm Friday 27 October 2023 (New Zealand Time).

### **Online Questions**

Shareholders attending the online annual meeting will be able to submit questions via the "Ask a Question" functionality in the online portal. Questions can be submitted via the online portal 30 minutes before the meeting begins or at any time during the Annual Meeting. We encourage shareholders to submit questions as early as possible to ensure that as many questions as possible are received and addressed at the appropriate time during the meeting.

Please note in order to "Ask a Question" via the online portal shareholders must have completed the registration process to vote in order to validate themselves as a shareholder and make the "Ask a Question" functionality available.

## Telephone Questions

Shareholders are also able to ask questions by telephone. This is a great option for shareholders who may be less confident navigating a computer or may find typing a question challenging. Asking a question by telephone also allows the opportunity for follow up questions to be asked in real-time. To ask a question by telephone in New Zealand please dial **0800 449 170** or from Australia please dial **1800 896 574**. We recommend

shareholders wanting to ask questions by telephone dial into the Annual Meeting as early as possible. To queue for a question please dial \*1. The operator will announce your name and invite you to ask your question at the appropriate time during the meeting.

## Webcast

The Annual Meeting will be webcast live on the internet. To view the webcast, go to [virtualmeeting.co.nz/spark2023](http://virtualmeeting.co.nz/spark2023).

## Venue & Parking

Spark's Annual Meeting will be held at:

Spark City Conference Centre, Level 2, 167 Victoria Street West, Auckland, New Zealand

### Parking around Spark City

Auckland's CBD is well served by rail and bus services. There are a number of buses that stop outside Spark's building on Victoria Street West. For full route, timetable and fare information call Auckland Transport Contact Centre on **09 366 6400** or **0800 103 080**. Or visit AT online at [at.govt.nz/bus-train-ferry](http://at.govt.nz/bus-train-ferry)

